

AABDS Disaster Management Flood Evacuation Plan

IMPORTANT INFORMATION		
1.1	Store Flood Height. <i>At what river height does your store flood?</i>	17.94m
1.2	Estimated time to evacuate. <i>How long does it take to evacuate?</i>	24 hours
1.3	Forecast level at which to evacuate. <i>At what river height must you start to evacuate?</i>	13m
1.4	Information availability. <i>Where will you acquire your flood warnings from?</i>	<ul style="list-style-type: none"> - ABC Local Radio station – 1566 AM/94.5 FM or ask Smart Speaker to “play ABC Wide Bay” - Gympie Regional Council – Disaster Dashboard http://disaster.gympie.qld.gov.au/ - River Heights: http://www.bom.gov.au/cgi-bin/wrap_fwo.pl?IDQ60287.html
1.5	Estimated time to clean. <i>How long will it take you to clean up and get back into operation?</i>	2 business days
1.6	Estimated time for repairs. <i>If your shop is damaged – who will do the repairs?</i>	1-2 weeks (if damage occurs) Wide Bay Building & Maintenance

CONTACTS						
	Action	Details	Contact	Phone	Person Responsible	Comments
2.1	Confirm truck availability. <i>Have you arranged a truck in advance and are they still willing to assist you?</i>	U-Haul Trailer Hire – 88 Mellor St, Gympie	https://www.trailerrentals.com.au/	1300 883 075	Sherryn – Gympie Manager	Sherryn to contact and arrange closer to flood evacuation level.
2.2	Confirm Labour availability. <i>Are your staff available to help you move and at what river height are they able to assist you? Are there any other helpers available?</i>	Any available AABDS staff.	Mel Sutton	See MYP	Sherryn – Gympie Manager	Sherryn to contact closer to flood evacuation level.
	Action	Details	Contact	Phone	Person Responsible	Comments
2.4	Back up computers and remove phones & computers. <i>Can you do this yourself / do you need to call a technician?</i>	N/A	N/A	N/A	Sherryn – Gympie Manager	Computers are backed up to web-based cloud storage. All computers and phones to go into storage.

2.5	Electrical / Back-up generator	Ocean Rd Electrics	Denny	0417 137 071	Sherryn – Gympie Manager	
2.6	Plumber / Gasfitter	Kimbo’s Quality Plumbing	Kim McPherson	0406 317 121	Sherryn – Gympie Manager	
2.7	Air Conditioning	Cain Tomkins	Cain Tomkins	0427 181 526	Sherryn – Gympie Manager	
2.8	Alarms / Security	N/A	N/A	N/A	N/A	
2.9	Arrange for security during evacuation recovery period. <i>Security for your stock at its storage location and your vacant shop.</i>	N/A	N/A	N/A	N/A	
2.10	Rubbish removal <i>Who will clean up all the rubbish and how?</i>	Any available AABDS staff				
2.11	Personnel to clean. <i>Do you have or will you need cleaners when the flood subsides?</i>					
2.12	Confirm all services to be tested / repaired. <i>Have the phone numbers of these people handy and their mobile numbers – they may be hard to reach.</i>					
2.13	Builder inspection	Wide Bay Building & Maintenance	Ed	0419547277	Sherryn – Gympie Manager	
	Action	Details	Contact	Phone	Person Responsible	Comments
2.14	Flooring	Hybrid Vinyl Planks	Andersen’s Flooring	N/A	Sherryn – Gympie Manager	Planks to be removed and numbered before being placed into storage.

2.15	Locksmith	Gympie Master Locksmiths	N/A	(07) 5482 4248	Sherryn – Gympie Manager	
2.16	Telecom/P.A.	Telstra Business office	N/A	(07) 5482 9940	Sherryn – Gympie Manager	
2.17	Computer installation	N/A	N/A	N/A	N/A	N/A
2.18	Suppliers' delivery	N/A	N/A	N/A	N/A	N/A
2.19	Pest control	Gympie Termite & Pest Control	Paul and Rhaelee Feeings	0409 225 022 0448 080 960	Sherryn – Gympie Manager	

CLEAN UP EQUIPMENT			
	Action	Yes/No	Comments
CLEAN UP – Check you have these on hand			
3.1	Torches		
3.2	Batteries		
3.3	Packing tape/boxes		
3.4	Nikko pens		
3.5	Buckets/mops		
3.6	Disinfectant		
3.7	Hoses		
3.8	Squeegees		
3.9	Electric Leads		
3.10	Power Boards		
3.11	Water dispersals		

OTHER			
		Done	Comments
4.1	Bank excess funds <i>No need to have stacks of this on hand.</i>		
4.2	Collect street passes (Mary St Businesses) from Operation Site (Mary St information booth). <i>At height 14.5m (approx.) you will need to attend the Operations site (Mary St Info Booth) to collect passes.</i>		
4.3	Materials to clean. <i>If cleaning yourself – prepare a checklist of cleaning products required.</i>		
4.4	Inform Energex of evacuation		
4.5	After evacuation, leave all doors open.		

AFTER THE FLOOD

Completely clean the floor. The fire brigade will attend Mary Street to hose down shops as water recedes. This will greatly assist you in your work cleaning.

NB – It is important that cleaning is attended to as water recedes as mud and rubbish in flood waters can be difficult to remove if left to dry.

VERY IMPORTANT:

Power is to be disconnected before water reaches power points/lights. Turn off main switch.

Advise ENERGEX that you have vacated Premises. Phone 13 12 53.

NB: IT IS THE RESPONSIBILITY OF ALL BUSINESSES TO FOLLOW ENERGEX RECOMMENDATIONS.

PLEASE FOLLOW ALL CORRECT PROCEDURE IN REGARD TO POWER IN FLOOD TIMES.

An Electricity Customer Report will be left in the shop (usually in the power box).

Note: Your electricity supply cannot be reconnected without the Electricity Customer Report Form being completed by your electrical contractor and left on-site for retrieval by ENERGEX.

After the flood – If electrical circuits have NOT been inundated with water, simply call ENERGEX to be reconnected.

ENERGEX CONTACT NUMBERS

General enquiries: **13 12 53**

Loss of Supply: **13 62 62**

Emergencies: (life threatening or wires down): **13 19 62**

OTHER IMPORTANT NUMBERS

GYMPIE POLICE STATION: (07) 5480 1111 or 000

SES: 132 500

Traffic and Travel update: 13 19 40 or <https://qldtraffic.qld.gov.au/>